

Thank you for your interest in our camp. Working at Good Times is a rewarding experience. Every year a majority of our counselors return; therefore, positions for the upcoming summer are limited. Applications will be reviewed as they are submitted. Incomplete applications will not be reviewed.

Enclosed please find:

- Counselor requirements
- Employment application
- Background disclosure forms

Review everything and decide if Good Times is right for you. You can also visit our website, <u>www.GoodTimesCamp.com</u>, to familiarize yourself with the basic aspects of our camp. If interested, complete the application and submit as soon as possible. Upon review, we will determine if an interview is appropriate. If so, we will contact you.

Please feel free to contact me with any questions.

David Clatch Camp Director Dave<u>r@GoodTimesDayCamp.com</u>





# **GOOD TIMES' MISSION**

To provide a fantastic experience for each camper in a safe, fun-filled atmosphere where children create memories as well as build important skills that will last a lifetime.

# PREFERED JOB QUALIFICATIONS

- Eighteen years of age and college experience
- First Aid and CPR certified
- Desire and ability to work with children
- Ability to communicate with children appropriately
- Ability to communicate with peers appropriately
- Ability to accept supervision and guidance
- Good character, integrity, and adaptability
- Fun and energetic

# **BASIC JOB RESPONSIBILITIES**

- Follow directions from camp directors
- Keep campers safe and happy at all times
- Understand the rules and policies of Good Times Summer Day Camp
- · Communicate appropriately with campers, parents, and staff
- Take an active role counselors must participate in all activities
- Follow appropriate dress code
- Be available to work from June 17<sup>th</sup> to August 9<sup>th</sup>.
- Attend staff orientation and training in Early June (TBD)
- Attend Family Day. **(TBD)**



# EMPLOYMENT APPLICATION

Near North Chicago Suburbs based in Glenview

# www.GoodTimesCamp.com • 847.729.4884

# **COUNSELOR APPLICATION**

# **PERSONAL INFORMATION**

FIRST NAME		LAST NAME
E-MAIL		CELL PHONE
BIRTH DATE		
HOME ADDRESS:		
CITY	STATE	ZIP CODE
WHAT AGE & GENDER GR	OUP DO YOU PRE	FER TO WORK WITH?

# CAMP UNIFORM

T-SHIRT SIZE

ADULT SMALL
ADULT X-LARGE

ADULT MEDIUM

ADULT LARGE

# **PERSONAL SYNOPSIS**

Please type a one page statement about yourself. Please describe any special skills and interests you have that would benefit Good Times.

# ΡΗΟΤΟ

Please attach a photo of yourself.

#### **BACKGROUND CHECK**

Please complete the background disclosure form attached to this application.

# **EDUCATION**

Please attach your most recent school transcript. An unofficial printed transcript from your school's website is acceptable.

HIGH SCHOOL		YEARS COMPLETED
COLLEGE / UNIVERSITY	MAJOR	YEARS COMPLETED
OTHER (SPECIFY)	COURSE OF STUDY	YEARS COMPLETED
EMPLOYMENT EXPE	RIENCE	
EMPLOYER	TELEPHONE NUMBER(S)	
ADDRESS		
JOB TITLE	SUPERVISOR'S NAME	
REASON FOR LEAVING		
DATES EMPLOYED		
EXPERIENCE #2		
EMPLOYER	TELEPHONE NUMBER(S)	
ADDRESS		
JOB TITLE	SUPERVISOR'S NAME	
REASON FOR LEAVING		
DATES EMPLOYED		

#### REFERENCES

Please include a past supervisor or teacher. References cannot be relatives.

#### **REFERENCE #I**

#### NAME / RELATIONSHIP

PHONE NUMBER LENGTH OF RELATIONSHIP

#### **REFERENCE #2**

#### NAME / RELATIONSHIP

PHONE NUMBER LENGTH OF RELATIONSHIP

#### **REFERENCE #3**

NAME / RELATIONSHIP

PHONE NUMBER LENGTH OF RELATIONSHIP

# PERSON TO BE NOTIFIED IN THE EVENT OF AN EMERGENCY

NAME / RELATIONSHIP

CONTACT PHONE

# **APPLICANT'S STATEMENT**

I certify that answers given herein are true and complete to the best of my knowledge.	
	Initials
I authorize investigation of all statements contained in the application for employment as may be necessary in arriving at an employment decision.	
	Initials
I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the employee may resign at any time and the employer may discharge employee at any time with or without cause.	
In the event of employment, I understand that false or misleading information given in my application	Initials
or interview may result in discharge. I further understand, that I am required to abide by all rules and regulations of the employer.	Initials
I understand that I will be required to provide proof of current CPR and First Aid certification,	miciais
no later than June 1st.	
	Initials
I am available to work every camp day, Monday through Friday, from June 17th to August 9th. Counselors work four (4), ten (10) hour days per week (forty (40) hours per week with one (1) weekday off per week). Schedules are written one week in advance and are random.	
	Initials
I will not be requesting time off this summer.	
	Initials
I understand that attendance at Counselor Orientation and Family Day (Dates to be determined) are mandatory and prerequisites of the job and that they are not paid work days.	
	Initials
I understand that I will be paid \$17.00 per hour.	
	Initials
I understand that I will be required to wear a swim suit with camp water shirt during swimming sessions. I also understand that it is part of my job to swim with the camp as instructed by the directors.	
	Initials
I understand that by being employed at Good Times I give permission to Good Times Day Camp, Inc. to	
photograph myself in a reasonable and professional manner for promotional and advertising purposes (i.e. camp videos, scrapbooks, brochures, picture day, website, Instagram, etc.)	Initials
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#### APPLICANT'S SIGNATURE

#### CHECKLIST

- Completed Employment Application
- Enclosed Personal Statement
- Enclosed Recent Copy of School Transcript Unofficial printed transcript from your school's website is acceptable.

DATE

- Enclosed photo
- Completed Applicant's Statement
- Completed Background Disclosure Form

Please Mail Completed Forms To:

Good Times Summer Day Camp Attention: Dave 300 Waukegan Road Glenview, IL 60025